

# TEST@HOME ROOM CONFIGURATION, TESTING AND NETWORK REQUIREMENTS



## BEFORE THE TEST@HOME: NECESSARY DEVICES AND HOW TO SET UP THE ROOM

- In order to take a TEST@HOME you must have:
  - A **stable Internet connection without a VPN or Proxy**
  - A **laptop computer**, connected to the power supply and to the Internet, with:
    - a single screen
    - a built-in camera
    - all USB ports free
  - **The APP** installed on the laptop you will use to take the test. Download it from your [CISIA Student Area](#)
  - A **smartphone or tablet** (hereinafter mobile device) with:
    - a camera
    - the latest version of the ZOOM app. ZOOM is necessary to join the virtual room and it is used as an identification and monitoring tool
    - a QR code reader (via a native or downloadable app)
  - **Blank sheets of paper** and a pen for taking notes
  - A **pair of headphones or earphones with cable** (only for the TEST ITA L2@HOME)
  - A **quiet room**, properly lit, with a single access door, free of other people and set up with the items listed above
  - A **valid identification document**.



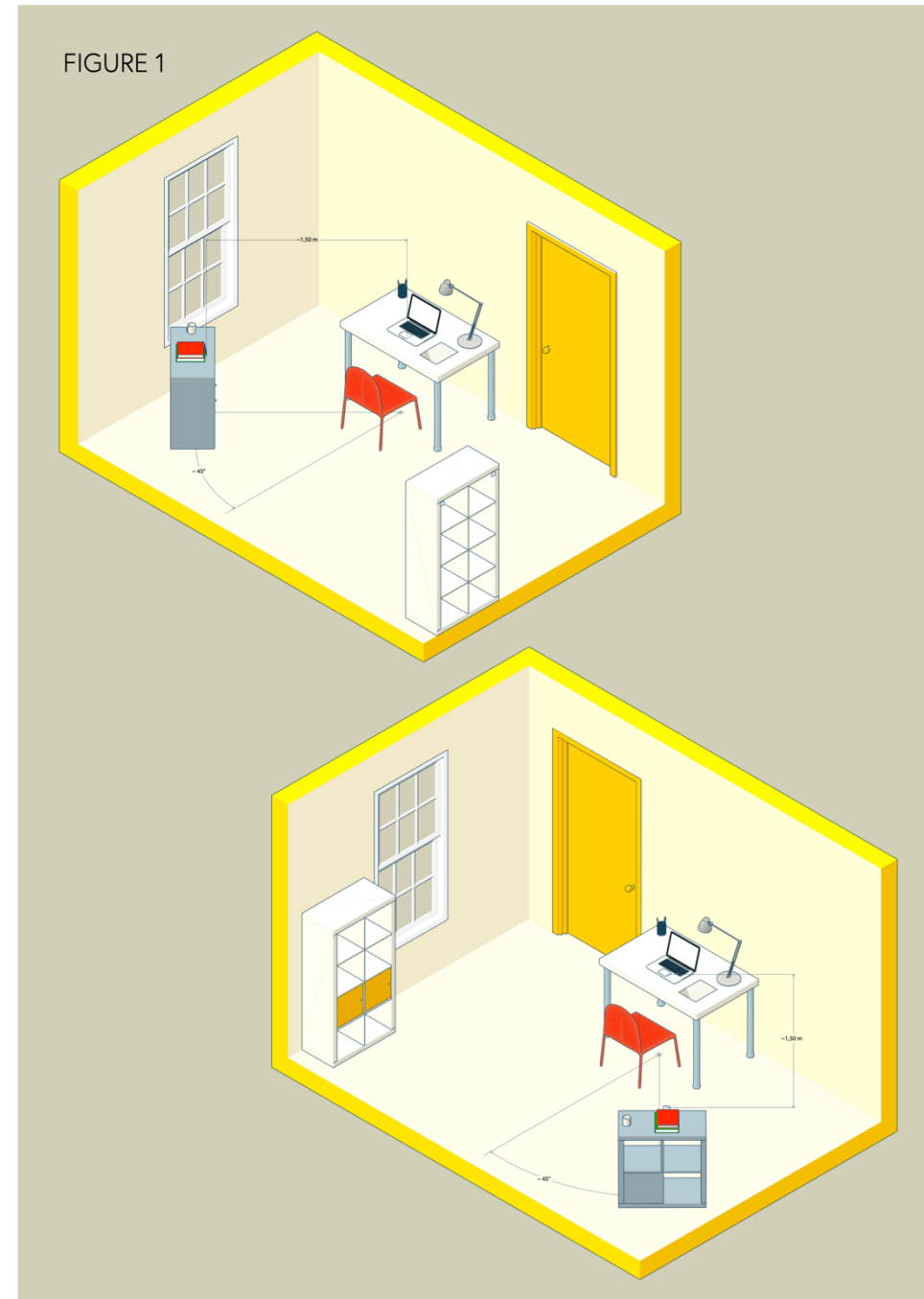
APP



The day of the test make sure that:

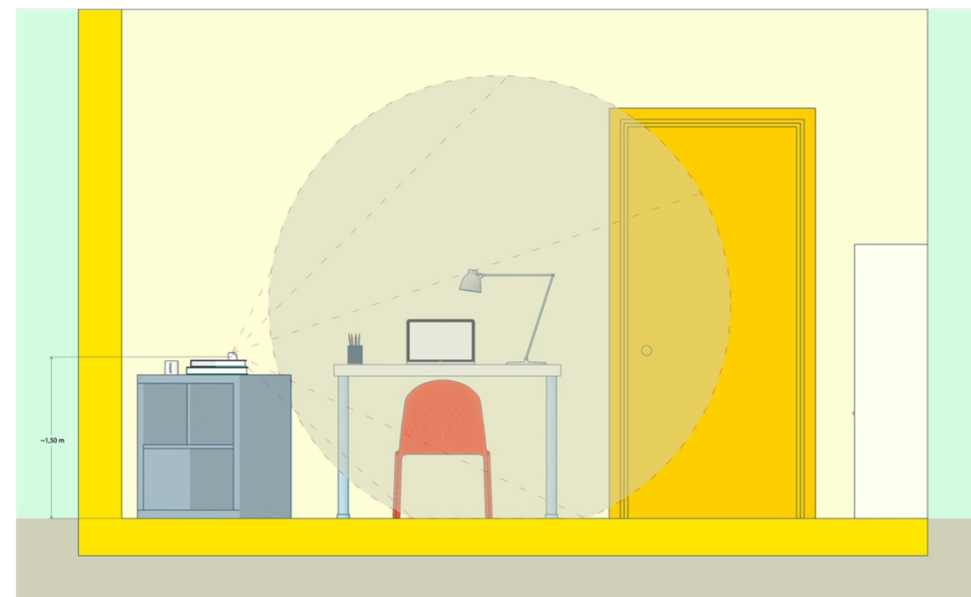
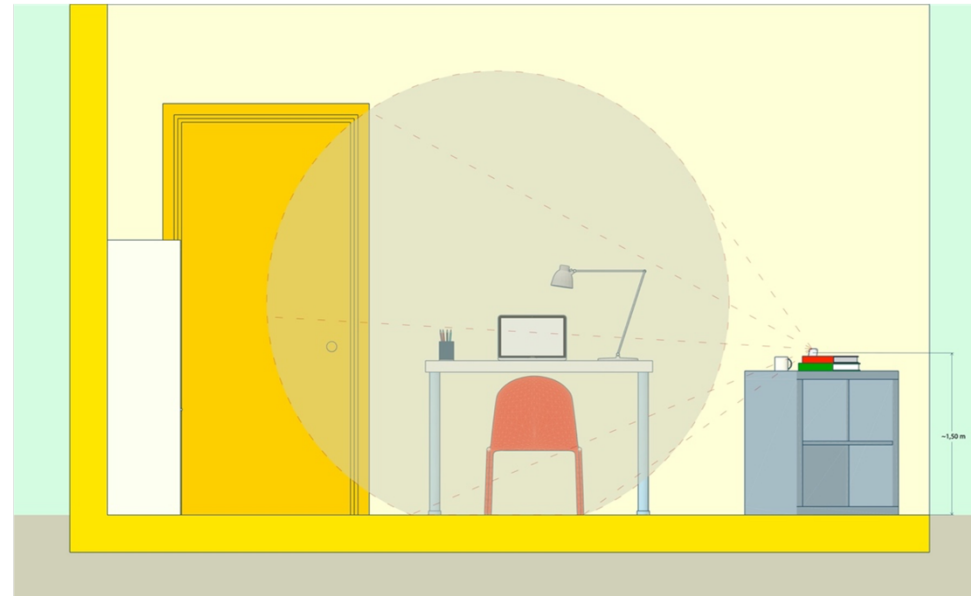
- You have deactivated any anti-virus software and have disabled automatic system updates
- You have enabled Javascript and cookies in the browser
- You are the only one using the connection during the test
- You have an ADSL or Fibre Internet connection
- You have an Internet connection with a minimum bandwidth of 600kbps (upload) and 1.2Mbps (download), which can be verified by online speed tests
- Your laptop has an Intel 2GHz Dual-Core processor (e.g. Intel i3 or higher) or equivalent AMD processor and 4GB of RAM (check your laptop's system information)
- You have one of the following operating systems on your laptop: Windows 10 or later or macOS 12 or later
- You have set a display resolution to at least 1024x768 pixels or higher (check the Display settings)
- You use one of the following browsers: Google Chrome, Mozilla Firefox, Microsoft Edge

- Prepare the room at least **45 minutes before the scheduled start time of the test** by following the instructions below (FIGURE 1):
  - Choose a quiet, properly lit room in the house with a door that closes off the space (study, kitchen, bedroom, etc.)
  - Place your laptop and mobile device to avoid reflections and glare, i.e. with the light source (natural or artificial) preferably coming from your right or left
  - Place a support behind you (bookcase, shelf, tripod, etc.) to hold the mobile device with the camera facing the desk. Set the mobile device on the support only when instructed by the classroom supervisor. The support must have:
    - An angle of approximately  $45^\circ$  with respect to the desk
    - A maximum floor height of 1.50 metres
    - A distance of about 1.50 metres from the desk
  - During the test, the mobile device and the laptop must be connected to a power outlet



- The door to the room must be closed and within the frame of the mobile device's camera (FIGURE 2)
- No other devices or accessories such as headphones, earphones or external microphones must be used (except for the TEST ITA L2@HOME)

FIGURE2



## SET UP FOR THE DAY OF THE TEST@HOME:

On the day of the TEST@HOME, you must wear clothing that cannot conceal any objects (e.g. sweatshirts with pockets, jackets, coats) and you have to arrange yourself as follows:

- You must sit in a central position in relation to the screen (FIGURE 3)
- You are allowed to have only your laptop, blank sheets of paper and a pen on your desk. You will need to remove any objects or tools other than those listed above (with the exception of support tools assigned to people with LD and/or disabilities) (FIGURE 4)
- You must use your mobile device to connect to ZOOM and to join the virtual classroom. The mobile device must be placed on the support behind you only when instructed by the classroom supervisor (FIGURE 5)

FIGURE 3



FIGURE 4

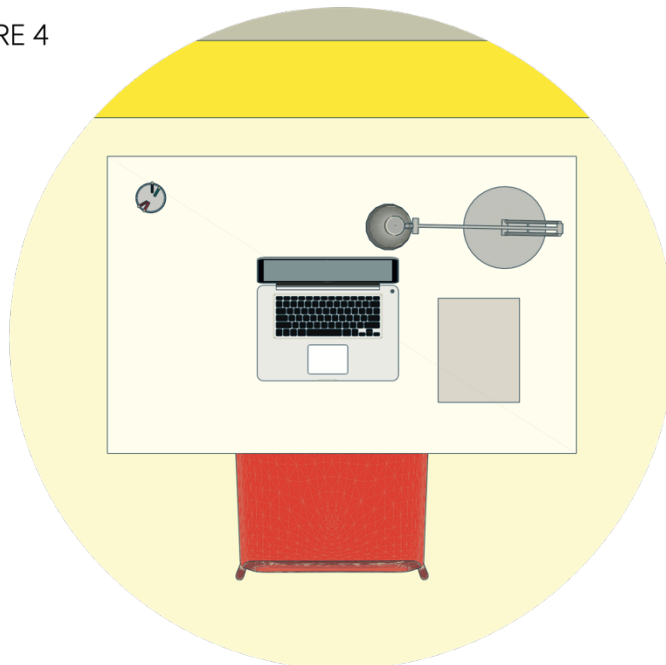


FIGURE 5

